

Department of Environmental Studies

Job Description: Teaching Fellow

Purpose:

The Department of Environmental Studies is looking for Teaching Fellows (TFs) to assist with the Foundation Course for the Monsoon semester (September-December) 2022. This course attempts to provide a holistic understanding of the environment, including its biophysical and sociocultural elements. It will provide students with the understanding and tools to be able to critically examine environmental problems and their solutions in the contemporary world.

Duties and responsibilities:

Two TFs will be assigned per Foundation Course (usual class size: 100 students). TFs are expected to (1) organize and run discussion groups (on campus); (2) answer students' questions and clarify their doubts; and (3) grade assignments. They are also expected to provide logistical assistance to the course instructor.

TFs should:

1. Lead 3 discussion sections of about 17-18 students each (three 1-hour meetings a week for a total of 3 hours in a week);
2. Hold regular office hours every week, for answering students' questions and clarifying their doubts.
3. Grade assignments carefully and in a timely manner.
4. Provide logistical support to the efficient running of the course.

The workload involves a minimum of 8 contact hours a week with students in class and in office. In addition, TFs will be expected to devote sufficient time to attending the class, preparation for the discussion sections, grading in-class writing, quizzes and other student projects, and generally attending to the needs of the course.

Qualifications:

Candidates should have completed a Master's degree in a relevant discipline. Preference will be given to those working towards an M.Phil. or Ph.D. degree. The application should include (1) a CV; (2) a letter explaining the candidate's interest in this position; and (4) the names and contact details of two references.

How to Apply:

Interested candidates should send their application by **16 August 2022** to environmentalstudies@ashoka.edu.in. Please put 'TF Application: Monsoon 2022' in the subject. The TFs are expected to report for duty on September 5, which is one week before the start of classes.

Compensation & Terms: As per Ashoka University policies. The TF contract is renewable for a total of two academic years.