

Job Title: Research Assistant

Reports to: Dr. Jagjit Kaur, Team Lead

Location: Sonipat, Haryana (Hospitals, Community Health Centres and Sub-Centres, Sonipat)

Nature of work: Research in digital health

Transportation: Not Provided

Remuneration: INR 30,000/ month

About Ashoka University:

Ashoka University -India's premier interdisciplinary teaching and research university. An institution that has become a beacon of academic excellence in less than 10 years since its inception. At Ashoka, we encourage you to embrace the new, push the boundaries for continuous learning, and adapt to a world of constant change. Because we believe that each Ashokan is capable of becoming a thought leader.

As part of our thriving and committed workforce, you will:

Be Mission-Driven: Champion interdisciplinary learning, innovative pedagogy, and academic rigor to transform Indian higher education.

Think Strategically: Collaborate with visionary minds to shape the future of higher education through strategic planning and a forward-thinking approach.

Act Authentically: Embrace authenticity and integrity, fostering an inclusive and supportive environment where every voice is valued.

Take Accountability: Own your work and drive positive change, as an empowering individual seeking to make a meaningful contribution.

Build Collaboration: Experience the power of teamwork and diverse perspectives, working collectively towards our shared goals.

Deliver Excellence: Strive for excellence in all aspects, upholding the highest standards of academic excellence, student support, and professional development opportunities.

At Ashoka University, we are on a mission to redefine higher education and create a remarkable space where innovation and collaboration thrive. As a **pioneering force in interdisciplinary learning**, we **continually grow and adapt** to stay at the forefront of educational excellence with emphasis on inclusivity and equal opportunity. Our philosophy revolves around **care, well-being, and connection**, which are deeply embedded in everything we do.

When you join our community, you become part of an extraordinary journey in which you can unleash your potential and make a meaningful impact. Where education empowers, where innovation thrives, and where excellence and humility coexist. We truly believe the world will enrich itself when there is progress with purpose.

About Koita Centre for Digital Health-Ashoka:

Koita Centre for Digital Health at Ashoka (KCDH-A) is an interdisciplinary Centre, offering robust academic and research programmes aimed at advancing and developing a fresh perspective on Digital Health. It focuses on the convergence of healthcare, genomics, information technology, and artificial intelligence revolutions. KCDH-A aspires to nurture a new generation of Digital Health thinkers, innovators, and implementers through a balanced emphasis on education and research.

The Centre offers strong academic programmes in digital health & informatics, drives research in next-generation digital health tools & solutions, and creates strong executive education in digital health.

KCDH-A is a joint centre of the Trivedi School of Biosciences and the Department of Computer Science at Ashoka University, established with support from Koita Foundation, a philanthropic organisation with a mission to accelerate Digital Health adoption in India.

Role and Responsibilities:

1. Assists in designing, organizing, and conducting fieldwork and secondary research.
2. Collect, analyze and interpret qualitative and/or quantitative data.
3. Conduct literature reviews and prepare summaries for academic and policy documents.
4. Support preparation of research reports, presentations and publications.
5. Lead the research interns, collaborate with team members, contribute innovative ideas and participate in discussions.
6. Maintain accurate documentation of the research process and engage in continuous learning, exploring new methods and tools relevant to the project.

Qualifications:

- PhD, Master's degree (or equivalent) in Social Sciences, Public Health, Development Studies, or related fields. (early career researches, m.phil)
- Prior experience in research, fieldwork, or data analysis will be an advantage, but motivated fresh graduates are also encouraged to apply.

Skills Required:

- Excellent communication skills, both written and verbal
- Strong research aptitude, passionate for research
- Strong analytical and critical thinking ability.
- Proficiency in MS Office (Word, Excel, PowerPoint); Basic familiarity with data analysis softwares is desirable.
- Ability to work independently as well as collaboratively.
- Time management and organizational skills to meet deadlines and targets.
- Curiosity, adaptability and enthusiasm for new learning.
- Theoretical and practical knowledge of social science disciplines is an advantage.
- Additional research experience in the public health domain is desirable.

Application Submission Process:

We invite you to embark on this journey by submitting your application to **Koita Centre for Digital Health-Ashoka University**. To ensure your candidacy receives the attention it deserves, kindly follow the application submission process outlined below:

Prepare an Updated CV: Showcase your professional accomplishments, skills, and experiences in an updated curriculum vitae. Attach a copy of your writing sample, highlighting brief observation and analysis on any specific theme, and a paragraph highlighting your research strengths and weaknesses in 2-3 pages. This writing sample must illustrate the ability to engage with empirical evidence and critically analyze themes within social sciences and public health research.

Submit Your Application: Email your CV to communications.kcdha@ashoka.edu.in, and cc jagjit.kaur@ashoka.edu.in ensuring the subject line reads as follows: "Designation – Department Name _Applicant Name>". This will help us efficiently process your application.

Pursuit for Excellence: At Ashoka University, we strive for excellence in all aspects of our operations. Therefore, only shortlisted candidates will be contacted as part of our selection process.

Adherence to Deadlines: To ensure fairness and efficiency, please submit your application by **20 October 2025**. Applications received after the deadline will not be considered.

We look forward to receiving your application as we embark together on a remarkable journey of professional growth and development. Join our exceptional community at Ashoka University, where excellence is nurtured, and aspirations are transformed into reality.